



2026 NKBA Chapters - Important Dates and Reminders

Ongoing:

- **Chapter Meeting Attendance/Financial Reports** submit to National within 30 days of every meeting (Sec/Treasurer)
- **Chapter Officer Update** – newsletter will be emailed first week of every month to all Chapter Officers
- **Chapter Meeting Notices/Webpage Postings** – submit to National 4 weeks prior to the event date (access via website) (Communications Chair and Presidents have access)
- **Chapter Meeting Notices** – emailed from National to all Chapter members 2 weeks before events when requested (Communications Chair)
- **Chapter Event CEUs** – if CEU meetings will be longer than one hour, Chapters must submit a request for additional CEUs to Professional Development team (ceu@nkba.org) at least 4 weeks in advance of the event
- **Bonus Funding** –
 - o **Student Focused Event** - one student event per year will earn bonus student funding for the chapter; provide a brief description of your event on the [Chapter Meeting Financial Report Form](#) within 30 days of the event.
 - o **Affiliated School** - send National an email if you would like to recruit a school to join; must be submitted within 30 days of their join date.

Monthly/Quarterly:

JANUARY

- **January 6** - Presidents monthly call and Chapter Officer Training - 4 PM EST
- **January 13** - Programs Chair monthly call and Chapter Officer Training - 3 PM EST
- **January 13** - Communications Chair monthly call and Chapter Officer Training - 4 PM EST
- **January 14** - Membership Chair monthly call and Chapter Officer Training - 3 PM EST
- **January 14** - Secretary/Treasurer monthly call and Chapter Officer Training - 4 PM EST

FEBRUARY

- **February 3** - Presidents monthly call - 4 PM EST
- **February 10** - Programs Chair monthly call- 3 PM EST
- **February 10** - Communications Chair monthly call - 4 PM EST
- **February 11** - Membership Chair monthly call- 3 PM EST
- **February 11** - Secretary/Treasurer monthly call- 4 PM EST
- **February 16** - Leader2Leader at KBIS
- **February 17-19** - KBIS in Orlando

MARCH

- **March 3** - Presidents monthly call - 4 PM EDT
- **March 10** - Programs Chairs and Communications Chairs monthly call - 4 PM EDT
- **March 11** - Membership Chairs and Secretary/Treasurers monthly call - 4 PM EDT
- **March 31** - Applications, Reports due
 - o [Year End Financial Report](#) due
 - o [Chapter Compliance Grant](#) due
 - o [Chapter Initiative Grant](#) due

APRIL

- **April 7** - Presidents monthly call - 4 PM EDT
- **April 14** - Programs Chair monthly call - 3 PM EDT
- **April 14** - Communications Chair monthly call - 4 PM EDT
- **April 15** - Membership Chair monthly call - 3 PM EDT
- **April 15** - Secretary/Treasurer monthly call - 4 PM EDT
- **April 30** - VFTI Submissions Open (through June 30)

MAY

- **May 5** - Presidents monthly call - 4 PM EDT
- **May 12** - Programs Chair monthly call - 3 PM EDT
- **May 12** - Communications Chair monthly call - 4 PM EDT
- **May 13** - Membership Chair monthly call - 3 PM EDT
- **May 13** - Secretary/Treasurer monthly call - 4 PM EDT

JUNE

- **June 1** - Chapter Officer 2027 Self-Nominations Open and ThirtyUnder30 submissions open (Aug 31 deadline)
- **June 2** - Presidents monthly call - 4 PM EDT
- **June 9** - Programs Chair monthly call - 3 PM EDT
- **June 9** - Communications Chair monthly call - 4 PM EDT
- **June 10** - Membership Chair monthly call - 3 PM EDT
- **June 10** - Secretary/Treasurer monthly call - 4 PM EDT
- **June 30** - VFTI (KBIS 2027) applications due

JULY

- **July 7** - Presidents monthly call - 5 PM EDT
- **July 14** - Programs Chair monthly call - 3 PM EDT
- **July 14** - Communications Chair monthly call - 4 PM EDT
- **July 15** - Membership Chair monthly call - 3 PM EDT
- **July 15** - Secretary/Treasurer monthly call - 4 PM EDT
- **July 31** - Chapter Officer Self-Nominations close

AUGUST

- **August 1-31** – Chapter Officer Elections
- **August 4** - Presidents monthly call - 4 PM EDT
- **August 11** - Programs Chair monthly call - 3 PM EDT
- **August 11**- Communications Chair monthly call - 4 PM EDT
- **August 12** - Membership Chair monthly call - 3 PM EDT
- **August 12**- Secretary/Treasurer monthly call - 4 PM EDT
- **August 31** - [Thirty Under 30](#) nominations due
- **August 31** – [Election Results form](#) due

SEPTEMBER

- **September 1** - KBIS 2027 registration opens with no cost to general members through month of September
(Note: Chapter Officers must register through NKBA Chapters department)
- **September 8** - Presidents monthly call - 4 PM EDT
- **September 15** - Programs Chair monthly call - 3 PM EDT
- **September 15** - Communications Chair monthly call - 4 PM EDT
- **September 16** - Membership Chair monthly call - 3 PM EDT
- **September 16** - Secretary/Treasurer monthly call - 4 PM EDT

OCTOBER

- **October 1** - Nominations open for Chapter Star Awards
- **October 6** - Presidents monthly call - 4 PM EDT
- **October 13** - Programs Chair monthly call - 3 PM EDT
- **October 13** - Communications Chair monthly call - 4 PM EDT

- **October 14** – Membership Chair monthly call - 3 PM EDT
- **October 14** – Secretary/Treasurer monthly call - 4 PM EDT

NOVEMBER

- **November 3** – Presidents monthly call - 4 PM EST
- **November 10** - Programs Chair monthly call - 3 PM EST
- **November 10** - Communications Chair monthly call - 4 PM EST
- **November 11**- Membership Chair monthly call - 3 PM EST
- **November 11** - Secretary/Treasurer monthly call - 4 PM EST

DECEMBER

- **December 1** – Presidents monthly call - 4 PM EST
- **December 8** - Programs Chair monthly call - 3 PM EST
- **December 8** - Communications Chair monthly call - 4 PM EST
- **December 9**- Membership Chair monthly call - 3 PM EST
- **December 9** - Secretary/Treasurer monthly call - 4 PM EST
- **December 1-31** – Installation of 2025 Chapter Officers [Installation Script](#)